



VALLEY MEDICAL LABORATORIES

December 15, 2019

VACANCY – PERMANENT FULL TIME – REGISTERED MEDICAL LABORATORY TECHNOLOGIST – ASSISTANT TEAM LEAD - 35 Hours per week – Chemistry Department

A Full Time Chemistry Assistant Team Lead position is available in the Main Lab.

Minimum Basic Requirements:

- BCSLS registered
- CSMLS Certified
- Previous Leadership experience
- Recent Chemistry Experience

Preferred Qualification (preference will be given to candidates who poses the following qualification / experience)

- Demonstration of continuing education
- Proven Leadership skills
- 3 years of previous experience in a Leadership role

General Job Description (this is a brief overview of the duties of the chemistry team lead, the assistant team lead position is to support the team lead in his/her role and fill in during his/her absences. Team Lead duties include but are not limited to these duties)

- Responsible for all technical procedures within the department under the direction of and in coordination with the Medical Director of the Laboratory and Pathologists
- Provide technical supervision, orientation, training and direction of staff
- Maintain established departmental and company procedures in compliance with DAP and VML Policies
- Update and manage document control including Chemistry Reference Ranges and Chemistry Department Manual
- Monitor and be accountable for test data, quality control, quality assurance, preventive maintenance, proficiency testing and all operations related to laboratory testing procedures
- Evaluate and implement new test methodologies
- Evaluate and recommend capital equipment purchases and contracts
- Troubleshoot equipment and test methods
- Supervise and implement computer laboratory data system as related to Chemistry
- Responsible for reagent ordering and inventory control

- Departmental scheduling and staffing including payroll system schedule entries
- Liaison with staff and team leads from other departments and outside facilities

Please reply by email to Lab Manager – Kara Kirkwood

Applications should include full resume and cover letter and certificates.

Email: gm@vmlabs.ca

NOTE: This posting is open to internal and external candidates

Application will be accepted until January 15th, 2019 5:00pm